

## AOI Instructions for reviewers

### Instructions for reviewers

*Annals of Infection (AOI)* aims to provide a service to authors and the research community by making as much research available as possible, provided it meets *AOI*'s high standards of research conduct and ethical procedure and is approved after peer review.

### Double-blind peer review

*AOI* uses double-blind peer review, meaning that:

- the reviewer's name is NOT disclosed to the author
- the author's name is NOT disclosed to the reviewer

### The role of reviewers

If we need your help with appraising a manuscript we will email you and ask you to accept or decline the invitation through our submission site.

We ask reviewers to help us to ensure that any studies published in *AOI* were conducted properly, are scientifically credible, reported according to the appropriate guidelines (e.g. CONSORT for clinical trials) and ethical.

The editorial team is responsible for the final decision to accept or reject a manuscript, based on the reviewers' comments.

We welcome feedback from our reviewers. If you have any comment you want to make, either on a manuscript you have reviewed and our decision on it or on our review process in general, we would be pleased to hear from you.

### To become a *AOI* reviewer

If you would like to volunteer, please register at our OJS manuscript submission and review site. This process will automatically add your name, contact details and expertise to our database of reviewers. Please let us know once you have registered.

### Guidance for peer reviewers

All unpublished manuscripts are confidential documents. The existence of a manuscript under review is not revealed to anyone other than peer reviewers and editorial staff.

Peer reviewers are required to maintain confidentiality about the manuscripts they review and must not divulge any information about a specific manuscript or its content to any third party without prior permission from the journal editors. If we invite you to review an article and you choose to discuss the manuscript with a colleague, please remind them of the confidential nature of the paper and acknowledge their input in your review. Please also encourage colleagues to register as reviewers.

*AOI* uses double-blind peer review, meaning that authors will not know who has reviewed their work.

If you have any serious concerns about a manuscript from a publication ethics perspective - for example if you believe you have encountered a case of plagiarism - you can contact the editorial office in confidence.

### Writing your review

When you provide your review via our online editorial office please declare any competing interest that might relate to the article. These should be personal, professional or financial competing interests relevant to the paper being reviewed.

Before writing your review you may find it helpful to browse our instructions for authors, available: <http://aoi.amegroups.com/public/addition/aoi/aoi-instruction-for-authors.pdf>

We ask authors to provide article summaries and to upload appropriate reporting statements - these should aid in the reviewing process.

We do not need you to comment on the work's importance to general readers. Please consider it for scientific reliability and ethical conduct.

### AOI peer review process

If you want to learn more about our peer review process, please check: <http://aoi.amegroups.com/pages/view/peer-review-process>.

*AOI* is very grateful to everyone who reviewed for the journal and appreciate reviewers' contribution to the journal that improves the quality of the work we publish.